

To review and manage upcoming renewals, go to your Worklist



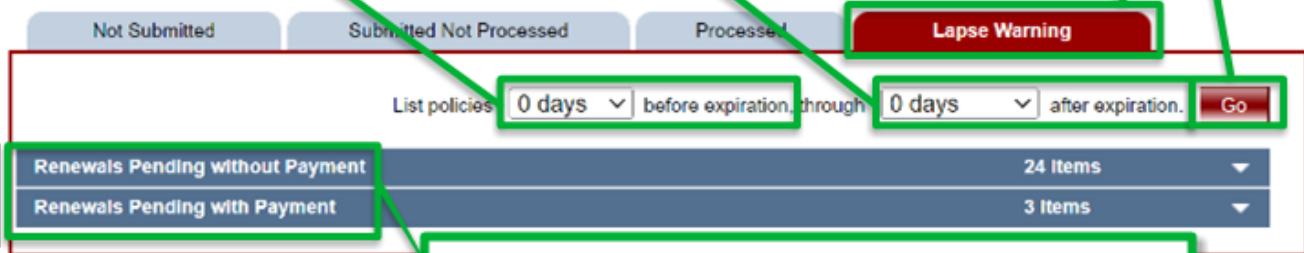
In Worklist, click on the **Lapse Warning** Tab

You can review upcoming renewals by indicating the desired timeframe before expiration

Or you can review expired renewals by indicating the desired timeframe after expiration

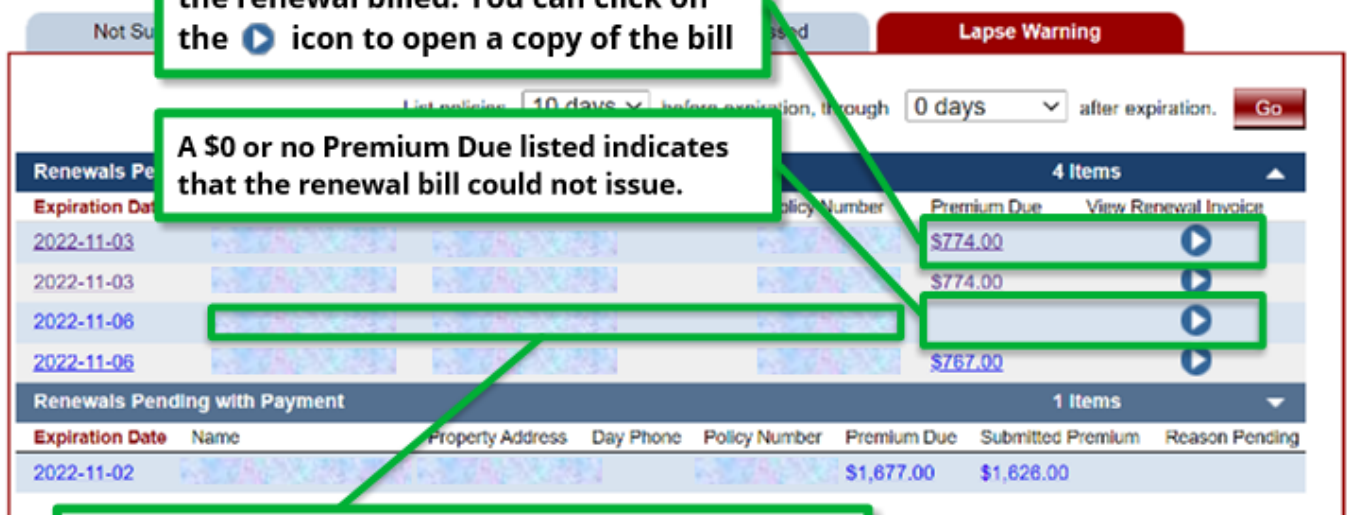
Once you indicate the timeframe, click **Go**

Worklist



You will see renewals With and Without payment

Worklist



Click on the policy info to go to the Policy Overview

In Policy Overview screen You can review **Policy Notes** for more information

Endorse Policy Renew Policy Cancel Policy Report a Claim Policy Copy

Overview **Policy History** Claim History Documents Policy Notes Payments

Policy Number: [Redacted]

Activity History

Effective Date	Activity	Status	Processed Date
11/08/2014	Application	Processed	
11/06/2015	Renewal	Processed	10/19/2015
11/06/2016	Renewal	Processed	11/07/2016
11/06/2016	Endorsement - 4	Processed	12/01/2016
11/06/2017	Renewal	Processed	10/27/2017
11/08/2018	Renewal	Processed	10/30/2018
11/08/2019	Renewal	Processed	11/04/2019
11/08/2020	Renewal	Processed	10/27/2020
11/08/2021	Renewal	Processed	11/08/2021
11/06/2022	Renewal	Renewal Pending Without Payment	

Or go to **Policy History** tab

Locate the **Renewal** activity

Click the arrow to open the **Renewal** activity

Overview **Policy History** Claim History Documents Policy Notes Payments

Policy Number: [Redacted]

Activity History

Effective Date	Activity	Status	Processed Date
11/08/2014	Application	Processed	11/06/2014
11/06/2015	Renewal	Processed	10/19/2015
11/06/2016	Renewal	Processed	11/07/2016
11/06/2016	Endorsement - 4	Processed	12/01/2016
11/06/2017	Renewal	Processed	10/27/2017
11/08/2018	Renewal	Processed	10/30/2018
11/08/2019	Renewal	Processed	11/04/2019
11/08/2020	Renewal	Processed	10/27/2020
11/08/2021	Renewal	Processed	
11/06/2022	Renewal	Renewal Pending Without Payment	

This screen will list the reason renewal is pending

Premium cannot be calculated and renewal bill cannot issue until all errors are resolved

Coverages & Premiums	
Building Coverage	
Building Deductible	
Premium Amount	

Changes	
Building Use	
Number of Units	
Has Prior NFIP Coverage	false
Building Type	One Floor
Occupancy	Single Family

Reason Pending
1. FEMA Rating Error - FEMA rejected the premium request because it failed an edit. Please contact the Flood Service Center.