

Notifications is where you go to view and manage policy documents and commission statements



The screenshot shows the FloodPort web application interface. At the top, there is a navigation menu with items: Home, News & Events, Obtain a Quote, Worklist, Flood Policies, **Notifications**, and Reference. The 'Notifications' menu item is highlighted with a green box. Below the navigation, there is a 'Welcome' message. A yellow banner contains an 'Important Notice' stating that commission statements are no longer mailed and are now available online under the Notifications tab. The main content area is divided into several sections: 'Obtain a Quote', 'Worklist', 'Report Claims', 'Notifications', 'Policies & Quotes', and 'News & Events'. The 'Notifications' section is highlighted with a green box and contains the text: 'View system generated outgoing documents for claims and policies.' The 'Policies & Quotes' section includes search and action forms. The 'News & Events' section lists recent updates. A green callout box on the right side of the interface points to the 'Notifications' menu item and the 'Notifications' section, containing the text: 'You can access it from the top menu or by the Home page'.

You can access it from the top menu or by the Home page

Notifications
View system generated outgoing documents for claims and policies.

All incoming correspondence for the agency can be viewed by all representatives assigned to that agency who have access to the Notifications.

- Anyone with agency level business access can view and manage inbound correspondence.
- Anyone without agency business level access, will not see the Notifications

Policy documents will also be in each policy under the Document tab.

Welcome [User Name]

Important Notice:
Commission statements are no longer mailed. They are now available online, under the Notificat

Inbox

Choose a date range

Click Go

List Items Received: within past 30 days

The **Inbox** tab displays all new and unflagged correspondence and commission statements

The **Flagged Items** tab displays all items flagged by agency for follow up

Inbox

Flagged Items

Checked Items:

<input type="checkbox"/>	Receipt Date	PolicyNumber/Id	Current Activity Status	Letter Type	Notes
<input type="checkbox"/>	12/06/2022		Renewal Offered	Send Renewal Bill	
<input type="checkbox"/>	12/01/2022			Commission Statement	
<input type="checkbox"/>	11/15/2022		Renewal Pending With Payment	Send Underpayment	
<input type="checkbox"/>	11/11/2022		Endorsement Processed		

Headings are all clickable to use to sort data

Unread correspondences are bolded for easy identification.

List Items Received: within past 30 days

Inbox

Flagged Items

Checked Items:

Click on link to open document

<input type="checkbox"/>	Receipt Date	PolicyNumber/Id	Status	Letter Type	Notes
<input type="checkbox"/>	12/06/2022		Offered	Send Renewal Bill	
<input type="checkbox"/>	12/01/2022			Commission Statement	
<input type="checkbox"/>	11/15/2022		With Payment	Send Underpayment Letter	
<input checked="" type="checkbox"/>	11/11/2022		Endorsement Processed	Archive Endorsement	

Available actions

Check box to select item for an action

List Items Received:

Inbox

Flagged Items

Checked Items:

- Receipt Date
- 12/06/2022
- 12/01/2022
- 11/15/2022
- 11/11/2022

Click to remove checked item from the Notifications view only.

Correspondence will remain available under the documents tab of the policy.

System Message will display if an item is successfully removed from Notifications.

List Items Received:

Inbox

Flagged Items

Checked Items:

- Receipt Date
- 12/06/2022
- 12/01/2022
- 11/15/2022
- 11/11/2022

PolicyNumber/Id

Current

Renew

Renewal Pending With Payment

Endorsement Processed

Click to change checked item status back to Unread

Item will show as bolded again

[Commission Statement](#)

[Send Underpayment](#)

[Letter](#)

[Archive Endorsement](#)

List Items Received:

Commission Statement:
Commission statements will be located here for download or printing

ASSURANT
AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA
2048 Bayshore Dr Ste 210
Address VA 20147-6903
800-423-4483
Flood_Marketing_Support@assurant.com
FLOOD POLICY COMMISSION STATEMENT
Period Ending: 11/30/2022

Agency Name:
Producer Number:
Check Voucher Number:
Total Written Premiums:
Current Activity:
Previous Balance: \$0.00
Payments Received: \$0.00
Commission Adjustment: \$0.00
Total Payout:

*Full Calculation: Total Premium minus Reinstatement Fund Deductions, if/like Exchange and Federal Policy Fee apply.
Written Premiums: Gross Commission/fees, equals Commission Net/fee. (This net apply to cancellations or endorsements if provided.)

Insured Name	Policy Number	Tax Type	Effective Date	Agent Name	Agent ID	Written Premium (See Note)	Comm Rate	Comm Amt	Comm Due
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Letter Status	Letter Type	Notes
erred	Send Renewal Bill	
	Commission Statement	
ding With Payment	Send Underpayment Letter	
t Processed	Archive Endorsement	

List Items Received:

Inbox

Flagged Items

Checked Items:

Click to flag the checked item for follow up later or for another representative in the office to review.

<input type="checkbox"/>	Receipt Date	PolicyNumber			Notes
<input type="checkbox"/>	12/06/2022		Renewal Offered	Send Renewal Bill	
<input type="checkbox"/>	12/01/2022			Commission Statement	
<input type="checkbox"/>	11/15/2022		Renewal Pending With Payment	Send Underpayment Letter	
<input checked="" type="checkbox"/>	11/11/2022		Endorsement Processed	Archive Endorsement	

Welcome: Assurant Agency.SB.Id,Test Agent.3,Agency.MO,User.Id
penny.perloth@dx.com
janice.huffman@dx.com
cjalla_cdm
admin09
pparida_agtAR
ppand_agtAR
lmredmanagt
ekellyagt
hharrisoagt
jpannonag
lmredman@yahoo.com
anna.shideler@dx.com
angelars32@yahoo.com
mdzeiger@verizon.net
heather.zimmerman@dx.com
anne.baumgartner@dx.com
april.manley@dx.com
ekellyagt

A drop down selection of all representatives assigned to the agency who have access will be included for assignment.

Select name and click **Save**.

Inbox

Flagged Items

Items received within past 30 days.

Checked Items:

Item will show on the **Flagged Items** Tab
Flagged For column will indicate who the item is assigned to.

<input type="checkbox"/>	Receipt Date	Policy Number	Item Type	Flagged For	Notes
<input type="checkbox"/>	09/18/2022		Renewal Offered	ekellyagt	Send Renewal Bill Final Notice
<input checked="" type="checkbox"/>	09/18/2022		Renewal Offered	ekellyagt	Send Renewal Bill Final Notice
<input type="checkbox"/>	09/18/2022		Renewal Offered	hharrisoagt	Send Renewal Bill Final Notice
<input type="checkbox"/>	09/18/2022		Renewal Offered	hharrisoagt	Send Renewal Bill Final Notice

Inbox

Flagged Items

Items received within past 10 days.

Checked Items:

Click to unflag and move the checked item back to the Inbox.

System message confirms item is moved back.

<input type="checkbox"/>	Receipt Date	PolicyNumber/Id		Notes
<input type="checkbox"/>	09/14/2022			
<input checked="" type="checkbox"/>	09/14/2022			